

# DATAQ Instruments Recalibration Procedure



- Products CANNOT be sent to DATAQ Instruments for calibration without an order number (by purchasing the appropriate calibration certificate through our online store) or an RMA number (fill out a support ticket at [dataq.com/ticket](http://dataq.com/ticket) to receive an RMA number and follow the RMA procedures).
- YOU MUST INCLUDE A COPY OF YOUR ORDER INSIDE THE PACKAGE.
- Clearly display the Order number on the outside of the shipped package (print this sheet and cut/paste the box below).
- Acceptable methods of payment include a purchase order (you must have a clean, clear account with us) or credit card number. Billing information is completed through the online ordering process.
- When inquiring about the status of your DATAQ Instruments device please have your Order number handy.
- For customers outside the United States, packages should be sent via UPS. Other carriers may apply exorbitant customs charges.

Enter your Order Number in the area provided, print this page and cut the label out to attach to your package.

Cut along dotted line

**DATAQ Instruments, Inc.**

RE: Recalibration \_\_\_\_\_

**241 Springside Drive**

**Akron, OH 44333 U.S.A.**